|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Mechanical Maintenance | | | | | Task: | Drinking Fountains | | | | | |
| INSTRUCTIONS: The assigned volunteer(s) may use these instructions to perform applicable inspections and/or preventive maintenance tasks. Additional notes/needed repairs can be listed below. Needed repairs or safety hazards should be addressed promptly. Please return the task instruction card to the maintenance binder or brother(s) assigned to coordinate maintenance activity when completed so that the maintenance schedule can be updated. | | | | | | | | | | | |
| Assigned To: | |  | | | | | | Date Assigned: | | |  |
| Assisted By: | |  | | | | | | Date Completed: | | |  |
| Frequency: | | Yearly | | Time to Complete / # of Volunteers: | | | | |  | | |
|  | | | | | | |
| Task Description | | | | | | | | | | | |
| **REMINDER: Please do not attempt work that is beyond your ability to perform or the ability of those assisting.** | | | | | | | | | | | |
|  | **Have you reviewed the *Working Together Safely* (DC-82) and *Job Hazard Analysis* (DC-85) to determine the appropriate safety measures and protective equipment that should be worn?** | | | | | | | | | | |
|  | **Are high risk activities associated with this task? If so, are approved volunteers being used?** | | | | | | | | | | |
| * Check the operation of the cooler. The water should be about 50°F. * Clean the condenser coil, compressor compartment and condenser fan. * Clean the filter on the fill line. * Remove any lime or buildup from the mouthpiece and drain. * Check that the drain functions properly. * Replace water filter (if applicable). * Adjust the push bar/button to achieve desired water spray height.   Caution: When operated for the first time after filter replacement or service, air can enter the line and shoot out rapidly. Be advised to block the spray during first operation. | | | | | | | | | | | |
| Notes / Additional Repairs Needed | | | | | | | | | | | |
|  | | | | | | | | | | | |
| Task Version Created By: | | | Local Design/Construction Department | | | | Version Creation Date: | | | September 28, 2016 | |